

# DVV Clarifications

## Metrics Level Deviation



6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

### Findings of DVV

*1) Provide Link to the policy document:*

Response of HEI: In the 8<sup>th</sup> Meeting of the Governing Body, dated 04.09.2019 with the Administrator of the college, Sri Raju Mishra (IAS), it has been unanimously resolved that Rs. 10000/- for each Honours department and Rs. 7000/- will be allotted from college fund to conduct seminar and faculty exchange program respectively in every year to promote research. This is a reflection of the policy document for research facilitation and motivation for faculty to conduct research.

*2) e-copy of letter/s indicating financial assistance to teachers 3) Audited statement of account highlighting the financial support.*

**Response of HEI:** In March 2019, Dr. Md. Asif Iqbal attended Regional Workshop for Orientation of Participating Institutes to initiate work in adopted villages clusters at IIT Patna. The college funded the official visit. The bills are attached in the supporting documents. However, as there is no specific field for this in the audit, we are unable to highlight the exact space reflected in the audit.

**Supporting Documents:**

1. GB Resolution as Policy Document for College Funding Research Activities
2. Utilization bills of attending workshop at IIT Patna by Dr. Md. Asif Iqbal

  
Principal  
25/11/24  
Khaira Adibasi Mahavidyalaya,  
Khaira, Bankura

**8<sup>th</sup> Meeting with the Administrator**

**Date: 04/09/2019**

**Place of Meeting: Office of SDO, Khatra**

**Agenda 1. Approval of recommendation of Finance sub-Committee dated 01.08.2019**


**Resolution 1:** All the recommendations of the Finance sub-committee on 01.08.2019 noted below are approved by the Administrator of this college Sri Raju Mishra, IAS.

Discussion regarding release of fund for 1) Payment to Janmejy Chatterjee for preparation of MB 2) Final payment to Asoke Kumar Sahu for Library Building (including deductions) , 3) Payment to Tutul Kar for plumbing work 4) Payment to Pati Scholar and verities for stationery goods, 5) Payment to Speed Net for internet charge, 6) Payment to Printech Copiers for ink and service charge of copier machine, 7) Payment for expenditure of WB Police Recruitment Exam,

**Resolutions**

1. It is resolved that Rs. 40800.00 (Rupees forty thousand and eight hundred only) and Rs. 46600.00 (Rupees forty six thousand and six hundred only) will be paid to Sri Janmejy Chatterjee (Civil Engineer) for supervising and preparation of Measurement Book for the construction of i) class room 1<sup>st</sup> floor of Acharya Bhavana and ii) Extension of Ground floor and 1<sup>st</sup> floor of Library Building respectively.
2. It is resolved that, Rs.99890.00 (Rupees ninety nine thousand and eight hundred ninety only) will be paid to Sri Ashoke Sahu as final installment for Extension of ground floor and 1<sup>st</sup> floor of Library Building construction. It is also resolved that as per tender conditions, the amount of Rs. 32169.00 will be deducted as Income Tax and Rs. 32169.00 will be deducted as labourcess and deposited by college in favour of Sri Asoke Kumar Sahu.
3. It is resolved that Rs.2852.00 (Rupees Two thousand eight hundred fifty two only) will be paid to Tutul Kar for plumbing work at our college premises.
4. Resolved that Rs.7014.00 (Rupees seven thousand and fourteen only) will be paid to Pati Scholar and Varity, Khatra for purchasing of stationary goods for office use.
5. Resolved that Rs.6800.00.00 (Rupees six thousand and eight hundred only) will be paid to Speet Net for internet Charge.
6. Resolve that Rs.5750.00 (Rupees five thousand seven hundred and fifty only) will be paid to Printech Copiers for purchase of ink of copier machine and repairing.
7. West Bengal Police recruitment examination 2019 will be held on 4<sup>th</sup> August, 2019 at our college Rs. 19200.00 has been credited to our college account for this purpose. It is resolved the said amount will be expended for invigilation duties fees and other misc. purposes on that day.

  
**Administrator**  
Khatra Adibasi Mahavidyalaya  
Khatra, Bankura

  
**Teacher-in-Charge**  
Khatra Adibasi Mahavidyalaya  
Khatra :: Bankura

9. Resolved that Rs.15000.00 (Rupees fifteen thousand five hundred only) will be paid to various retail vendor (like flower shop, stationary, sweets, micketc) for Independence Day programme and Rakhi Utsab at our college premises.

10. Resolve that Rs. 4248.00 (Rupees four thousand two hundred forty eight only) will be paid to Mahalakshmi Computers for repairing of printers and purchase of cartridge computers.

11. Resolve that Rs. 3200 (Rupees Three thousand two hundred only) will be paid to Ananda Mahato (Pramnanda Plumbing work for pipe line work for the installation of water cooler and other misc work.

12. Discussed about the advance payment to our newly appointed teachers through WBCSC. It is discussed that as our college is Govt. aided, it will take long time to fix their pay by DPI, Dept. of Higher Education, Govt. of West Bengal. Also we often failed to submit their pay packet after fixation within proper time. It is fact that most of the Govt. aided colleges give some advance payment per month by their own capacity in humanitarian ground till the starting of their salary and recover the same by taking advance cheque or through HRMS at the time of final arrear payment without any interest. As per previous records of our college regarding this matter and considering our fund positions, this house resolves that Rs.20000.00 (Rupees Twenty thousand only, fixed) per month will be paid to our newly appointed teachers as advance payment on the basis of their application and declaration regarding repayment.

13. Resolved that final withdrawal from Provident fund accountand GSLI of Sri Debasis De will be made through e-Pradan due to his retirement from service on 31<sup>st</sup> July 2019 as non-teaching staff of this college.

✓ 14. Resolved that Rs. 10000.00 (Rupees Ten Thousand only) for each Honours dept. and Rs. 7000.00 (Rupees Six Thousand only) will be allotted from college fund to conduct Seminar/Faculty exchange program in every year.

15. Resolved that Rs. 50000.00 (Rupees fifty thousand only) may be sanctioned from development fund for the extension of electricity line to our newly constructed Gymnasium Hall.

### **Agenda 3. Approval of the 8<sup>th</sup> Meeting of Project Monitoring Committee of RUSA2.0 dated 03.09.2019**

#### **Resolution 3:**

#### **Proceeding of the meeting held on 03.09.2019.**


Sri Kalyan Kanti Dutta, Teacher-in-charge of this college, presides over the meeting; and the following resolutions are adopted on the basis of the agenda-wise discussions.

Agenda 1: To read and confirm the proceedings of the PMC meeting held on 01.08.2019

Resolution 1: Dr. Md. Asif Iqbal, Nodal Officer-cum-Coordinator of Project Monitoring Committee (PMC) read all the resolution adopted through meeting on 01.08.2019 and confirm all the resolutions.

Agenda 2. To discuss about the issue of sanction letter for payment to Subrata Dey

Resolution 2: Dr. Md. Asif Iqbal informs the house that a Measurement Book for new construction work (civil) has been prepared by Civil Engineer, Sri Janmejy Chattapadhyay, duly approved by Sri Mithun Mukherjee, Assistant Engineer of Bankura Zilla Parishad. The house decides after discussion that the amount of Rs. 11,93,592.00 has been sanctioned as 3<sup>rd</sup> instalment for new construction in favour of Mr. Subrata Dey. The amount of Rs. 11,45,848.00 (Rupees Eleven lakh forty five thousand eight hundred and forty eight only) will be paid to Mr. Subrata Dey after 4% deduction ( Rs. 47,744.00) as CGST, SGST, IT and L.Cess, through PFMS Billing system.

  
**Administrator**  
Khatra Adibasi Mahavidyalaya  
Khatra, Bankura

  
**Teacher-in-Charge**  
Khatra Adibasi Mahavidyalaya  
Khatra :: Bankura

of this order is directed to allow an extension of one year w.e.f. 22.09.2018 for filling up of non-teaching posts. It is worthy to mention that the Teacher-in-charge has been changed from 16<sup>th</sup> July, 2019. Newly appointed Teacher-in-charge Sri KalyanKantiDutta expressed his inability to take initiative for post filling procedure due to technical grounds as his signature was not authenticated before 14<sup>th</sup> August, 2019 (vide memo no. 1073-UGC). So, sufficient time was not available to prepare papers regarding filling up the post. Hence it is resolved that further extension of time will be seeked from appropriate authority to fill up the post.

**Agenda 8. Confirmation of Service of Sri Rajesh Guin, Assistant Professor in Philosophy of this college**

Teacher-in-Charge informs the Adminsitartor that Shri Rajesh Guin has joined the college as Assistant Professor in Philosophy on 07/07/2018 vide post creation G.O. No. 367-Edn (CS)/4E-12/2016, dt. 23.03.2018. His service was approved by the DPI, WB vide Memo no. 2550-UGC, dated 21.12.2018. The Teacher-in-Charge requests the Administrator to confirm the service of Prof. Rajesh Guin as he has completed his one year probation period on 06/07/19. The Adminsitator approves the service of Prof. Rajesh Guin w.e.f date of joining, i.e., 07/07/2018.

**Agenda 9. Payment of accumulated amount of GSLI of Prof. Dinabandhu Ghosh**

The Teacher-in-Charge informs the Administator that Prof. Dinabandhu Ghosh who served this college as Assistant Professor in English from 24.11.2000 to 16.04.2010 has applied for his accumulated amount of GSLI deposited with the college @ 80/- per month deducted during from his salary during his tenure of service. The Administrator suggests the Teacher-in-Charge to ask the Bursar to take necessary steps in this regard so that the accumulated amount in favour of Prof. Ghosh is cleared off as early as possible.

With no other issues to be discussed, the meeting ends with vote of thanks to each other.

.....  
Teacher-in-Charge-cum-Secretary

Teacher-in-Charge  
Cum  
Secretary  
Khatra Adibasi Mahavidyalaya  
P.O.-Khatra, Dist.-Bankura

.....  
Administrator  
Administrator  
Khatra Adibasi Mahavidyalaya  
Khatra, Bankura

**Regional Workshop for  
Orientation of Participating Institutes to Initiate Work in Adopted Village Clusters (PIs)**

**Organizing Institute: IIT Patna in collaboration with IIT Delhi, AICTE and UGC**

Venue: Senate Hall		Date:21/12/2018
Program Schedule		
Time	Subject	Details
8:30 – 9:30 am	Registration and Tea	Volunteers from Organizing Institute
<b>Inaugural Session</b>		
9:30 – 9:40 am	Welcome of Delegates	Welcome Representative of RCI
9:40 – 10:00am	Introduction to Workshop &UBA	Prof. PMV Subbarao IIT Delhi
10:00 – 10:10 am	Inaugural Address : Chief Guest	Associate Dean,R&D, IIT Patna
10:10 – 10:15am	Vote of Thanks	Representative of RCI
10:15-10:45 am	Tea Break with Food Packets Distribution	
<b>Session - 1 : Basic Skills for Village development</b>		
10:45 – 11:00 am	Demonstration of Web Portal and ERP System	Prof RamchandraIIT Delhi
11.00 – 11.30 am	Frame work for preparation of Plan of Action	Prof. PMV SubbaraoIIT Delhi
11.30 – 11:50am	Participatory Planning Process	
11:50 – 12:15pm	Funding and Convergence possibilities- different Central and State schemes and programs and CSR Support that can be leveraged for UBA	Prof Ramchandra IIT Delhi
12:15 – 12:30pm	Short Tea Break	Volunteers from Organizing Institute
<b>Session – 2 : Sharing of Initial Experience</b>		
12:30 – 12:45pm	Experience in the cluster	Presentation by Selected PIs
12:45 – 01:00pm	Experience in the cluster	Presentation by Selected PIs
01:00-01:20pm	Experience of Working in Villages	NSS Students,IIT Patna
01:20 – 1:30pm	Q&A	Participants
<b>Lunch Break: 1.30 – 2.30 pm</b>		
<b>Session – 3 : Technical Skills for Village Development</b>		
2:30 – 3:15 pm	Role of Subject expert groups (SEGs): Technical Consulting andImplementation Mechanisms	Prof. PMV SubbaraoIIT Delhi
<b>Closure Session</b>		
3:15 – 4:00 pm	Panel Discussion	Chaired by Faculty of IIT Delhi and RCI
4:00 – 4:10 pm	Report Presentation	
4:10 – 4:25 pm	Concluding Remarks	Representative from UGC
4:25 – 4:40 pm	Concluding Remarks	Representative of IIT Delhi
4:40 – 4:45 pm	Vote of Thanks	Representative of IIT Patna
<b>High Tea &amp; Informal Interactions: 4.45 – 5.00 pm</b>		

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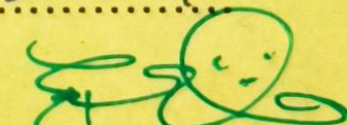
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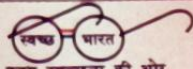
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Asif  
28.3.19

Md. Asif Iqbal.  
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